

WATTS LEARNING CENTER FOUNDATION

310 W. 95th Street | Los Angeles, California 90003 | 323-754-9900 | 323-754-0935 (Fax) | WattsLearningCenter.org

The central purpose of the Watts Learning Center is to improve the quality of life in the community with a sense of urgency.

REGULAR MEETING OF THE BOARD OF DIRECTORS Wednesday, January 26, 2022 at 10am

The Board of Directors (“Board”) and employees of the Watts Learning Center shall meet via the Zoom meeting platform.

Members of the public who wish to access this Board meeting may do so at:

<https://zoom.us/j/96670983241?pwd=QXEzekt6SGFyT1F5V1Zpamk3eEdGZz09>

(ID: 96670983241, passcode: 466605)

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board of Directors may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a member of the public if comments or actions disrupt the Board meeting.

Access to Board Materials: A copy of the written materials which will be submitted to the School Board may be reviewed by any interested persons on Watts Learning Center’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (323) 754-9900. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

AGENDA

I. Call to Order & Roll Call –

a. Governing Board

Eugene Fisher, Board President; David Mora, Board Treasurer; Dr. Darell Schregardus; Justin Sanders; John Yelding; Rao Yalamanchili; Glen Polson; Mary Griffin

b. Presenters

Kemi Mustapha, WLCCES Director; Angelique Sims, WLCCMS Director; C. DeJuan Ruffin, Manager of Operations; Ryan Griffin, ExED; Jessenia Morales, WLCCES Parent Coordinator; Julieta Yañez, WLCCMS Parent Coordinator

II. **Public Comment on Non-Agenda Items:** This is an opportunity for members of the public to address the Board of Directors on items not included on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.

III. Board findings pursuant to Government Code Section 54953(e) by Board President

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the



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Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Board of Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

- a. **Public Comment**
- b. **Proposed Action:** To approve the continuance of teleconferenced meeting to maximize social distancing and participant safety.

IV. Approval of Minutes by Mr. Fisher

- a. **Public Comment**
- b. **Proposed Action:** Approve the minutes from the 11/17/21, 12/8/21, and 12/15/21 Board meetings.

V. Approval of Financial Reports by Ryan Griffin, ExED

- a. **Public Comment**
- b. **Approval of WLCCES and WLCCMS Monthly Financial Reports for November 2021 and December 2021**
 - Income Statements
 - Balance Sheets
 - Check Registers
 - **Proposed Action:** Approve the Income Statements, Balance Sheets, and Check Registers for WLCCES and WLCCMS for the months of November 2021 and December 2021.
- c. **Approval of FY 20/21 Audit Report**
 - **Proposed Motion:** To approve the WLC FY 20/21 Audit report.

VI. Manager of Operations Report by Mr. Ruffin

- a. **Public Comment**
- b. **Approval of Student COVID-19 Vaccination Policy and Procedures Updates**
 - **Proposed Action:** To approve the updated Student COVID-19 Vaccination Policy and Procedures
- c. **Approval of Job Description: Long-Term Substitute**
 - **Proposed Action:** To approve a job description and compensation for long-term substitute.
- d. **Board Meeting Calendar Update**
 - 1 Special Meeting needed for February 2022 to review LCAP mid-year reporting. Must be presented to Board by 2/28/22.

- **Proposed Date:** 2/23/22 at 10am

VII. WLCCES and WLCCMS Directors' Reports by Dr. Mustapha and Ms. Sims

- a. Public Comment**
- b. Previously Submitted Proposals**
 - **WLC Credit Cards (Action Item)**
 - **Stipends for After School Clubs and Activities (Action Item)**
 - **Staff Time Off Accruals (Action Item)**
- c. Approval of the 2020-21 SARC for WLCCES**
 - **Proposed Motion:** To approve the 2020-21 SARC for WLCCES.
- d. Approval of the 2020-21 SARC for WLCCMS**
 - **Proposed Motion:** To approve the 2020-21 SARC for WLCCMS.
- e. Directors' Reports Presentations**

VIII. Parent and Community Engagement Reports

- a. Public Comment**
- b. WLCCES** by Jessenia Morales
- c. WLCCMS** by Julieta Yañez

IX. President's Report by Mr. Eugene Fisher, WLC Board Chair

- a. Public Comment**

X. Review of Comparable Compensation Data for Charter School Managers of Operations

XI. Public Announcement of Reasons for Closed Session by Fisher

- a. Public comment on closed session items**

XII. Closed Session

- a. PUBLIC EMPLOMENT Title: Manager of Operations**

XIII. Reconvene to Open Session by Fisher

- a. Report on action taken during closed session**

XIV. Oral report of salary, salary schedule, or compensation paid in the form of fringe benefits to Manager of Operations

- a. Public Comment**

XV. Approval of At-Will Employment Agreement for Manager of Operations

a. Public Comment

b. Proposed Action: To approve the at-will agreement for the Manager of Operations

XVI. Adjournment